

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, August 8, 2019
4:30 p.m. – Board Conference Room**

- Call to Order: It was moved by A. Phillips and seconded by J. VanValkenburg to call the meeting to order at 4:31 p.m. by Vice President Y. Ace-Wagoner.
- Members Present: D. List (arrived at 4:43 p.m.), Y. Ace-Wagoner, K. Carlson, W. Forsyth, A. Phillips, J. VanValkenburg
- Members Absent: T. Menzie
- Also Present: M. Edwards, L. Prinz, R. Stevens, P. McGee, T. Schulte, R. Manfreda, B. Brown and 0 members of the audience.
- President's Report: None
- Principals' Comments:
- P. McGee reported:
- Byron-Bergen High School was named 2019 Best High School by *U.S. News and World Report*.
 - Byron-Bergen also received the Scholar-Athlete School of Excellence Award. This award acknowledges schools where 75% of their varsity teams average GPA was great than or equal to 90.00 during their sports seasons.
 - Under new business Brittany Kessler is being recommended as the new Jr./Sr. High secretary and he is excited for her to join our team.
 - The Jr./Sr. High School is finishing up interviews for new hires next week and should have recommendations for appointment at the next Board meeting.
 - Fall sports start the week of August 19th.
- B. Brown reported:
- The elementary school has almost completed all of the hiring needed for September. There are appointments on the Board agenda for the new Elementary Counselor, a few Long-Term Substitutes, and a Special Education Teacher. They are waiting on Civil Service approval for the new School Monitors for the cafeteria.
 - The Character Education team came in on Tuesday to plan for the 2019-2020 school year.
 - Next week the Safety Team will come in and our new SRO will also be joining the team.
 - Several teachers have participated in the Teacher Center which is a free professional development program.

Director Of Instructional Services
Comments: R. Manfreda reported that there is a lot of curriculum development going on at the school. She attended a State Performance Plan meeting/training today that was done by the Regional Partnership Center. For the next board meeting, she will be asking the Board to approve the Professional Development Plan and the Special Education Plan. She is also working on creating a new: "Response to Intervention (RtI) Plan".

Business Administrator
Comments: L. Prinz stated that tax collection time is just around the corner and she is asking the Board to approve the 2019-2020 Tax Warrant. The money came in the for the Bus BAN on July 25, 2019. The van will be delivered tomorrow and the buses in the next few weeks. Christine is fitting in well with her new position as School Bus Dispatcher. The bus drivers have a refresher course scheduled for August 29th. Summer bussing is wrapping up with the retakes for the Regents exams next week. Ms. Prinz commented that, we are starting to look into replacement options for the open bus mechanic.

Reports: None

Academic Focus: None

Student Council Report: None

Superintendent's Comments: M. Edwards said that September 27th is the BOE/Administration night for helping in the concession stand. Genesee County Mental Health has hired a person to come in to the school on Tuesdays from 8:00 a.m. – 2:30 p.m. and located in the Jr./Sr. High. There are three new additions to the agenda: 11.4 School Counselor – Jenna Voos (Eff. 9/3/19); 11.5 Summer Hours – Tiffany Luksch, Jennifer Back, and Lynnette Gall; and 11.6 Approval of Multi-Year Payment Agreements (MYPA): MYPA # 33865, MYPA # 34002, and MYPA # 34003.

Consent Agenda: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner that the following consent agenda be approved:

Approval of Previous Minutes

June 27, 2019

July 09, 2019

Financial Matters

General Fund Bills: Warrant A-86, Ck. # 18344-18383, \$92,089.33

Warrant A-87, Ck. # 18339-18343, \$5,242.44

Warrant A-3, Wire # 99082, \$7,750.00

Warrant A-4, Wire # 99083, \$254.80

Warrant A-5, Ck. # 18384, \$231,070.27
Warrant A-7, Ck. # 18385-18392, \$8,539.16
Warrant A-8, Ck. 18393-18433, \$138,643.23
School Lunch Fund Bills: Warrant C-24, Ck. # 200373-200378, \$6,596.10
Warrant C-1, Wire # 99080, \$39,533.79
Warrant C-2, Ck. # 200379-200386, \$95.15
Federal Fund Bills: Warrant F-29, Ck. # 400203-400204, \$252.41
Warrant F-30, Ck. # 400205-400209, \$11,212.60
Warrant F-1, Ck. # 400210, \$220.00
Trust & Agency Fund Bills: Warrant TA-51, Wire # 1135-1140,
Ck. # 300452-300458, \$1,439,690.70
Warrant TA-1, Wire # 1141-1144,
Ck. # 300460-300462, \$131,931.74
Capital Fund Bills: Warrant H-21, Ck. # 2448, \$20.00
Warrant H-22, Ck. # 2449-2460, \$1,680,596.21
Warrant H-1, Ck. # 2461, \$9,067.83

Monthly Treasurer's Report – June 2019

Personnel Matters

Resignations/Retirement:

Resignation – Cafeteria Worker – Miranda Goetz (Eff. 7/16/19)

Resignation – Special Education Teacher –
Jillian Stoessel (Eff. 8/13/19)

Approvals:

Summer Hours – Dianne Crea-Powers and Lisa Forsyth not to
exceed 8 hours

Jr./Sr. High Content Leaders for 2019-2020 School Year

Diana Walther – English

Peter Spence – Science

Tiffany Luksch – Math

Aaron Clark – Social Studies

2019-2020 Mentor Recommendations

Robert Kaercher

Nicholas Muhlenkamp

Craig Schroth

Diane Taylor

Daneen Williams

Sandra Auer

Diana Walther

Jennifer Faro

Kenneth Gropp

Erin Varley

Deborah Slocum

Secretary – Brittany Kessler (Eff. 8/9/19)

Brittany Kessler, is hereby appointed to the Civil Service
position of Secretary effective August 9, 2019. The rate of
pay during the 2019-2020 school year is starting rate per
The Byron-Bergen Office Personnel and Teachers' Aides
Association contract. Brittany will start training on August
5, 2019 and will be paid her hourly rate for any hours
worked prior to her probationary period starting. The

probationary period for this position is 26-weeks commencing August 9, 2019. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Office Personnel and Teachers' Aides Association.

Special Education Teacher (Gr. 1-6) – Jillian Bradigan (Eff. 9/3/19)

Jillian Bradigan, who is holds Initial certifications in Childhood Education (Gr. 1-6) and Students with Disabilities (Gr. 1-6) areas in the public schools of New York State, is hereby appointed to the position of Special Education Teacher in the Special Education tenure area for a probationary period of three (3) years (due to Jarema credit for the 2018-2019 school year) to commence on September 3, 2019 and to end at the end of the day on the first day of the school year in September, 2022. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 2.

School Counselor – Kristie Holler (Eff. 9/3/19)

Kristie Holler, who is holds provisional certification in School Counselor (K-12) area in the public schools of New York State, is hereby appointed to the position of School Counselor in the School Counselor tenure area for a probationary period of four (4) years to commence on September 3, 2019 and to end at the end of the day on the first day of the school year in September, 2023. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 1.

Food Service Worker – Linda Scafetta (Eff. 9/3/19)

Linda Scafetta, is hereby appointed to the Civil Service position of Food Service Worker effective September 3, 2019. The rate of pay during the 2019-2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Non-Teaching Service Personnel Association.

Food Service Worker – Tina Radel (Eff. 9/3/19)

Tina Radel, is hereby appointed to the Civil Service position of Food Service Worker effective September 3,

2019. The rate of pay during the 2019-2020 school year is \$11.80 per hour. The probationary period for this position is 26-weeks. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Non-Teaching Service Personnel Association.

Elementary Content Leaders for 2019-2020 School Year

Deborah Slocum – ELA

Craig Schroth – Science

Diane Taylor - Math

LTS Category II – Pamela Johnson (Eff. 9/3/19-1/24/20)

Pamela Johnson, who holds initial certification in Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Long-Term Substitute Reading Teacher Category II for the period of September 3, 2019 through January 24, 2020 or until the return of C. Kelly from leave. The salary during his appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon 1/200th of Step 1. Leave days will be pro-rated.

This is not a benefits eligible position.

LTS Category II – Haylee Glor (Eff. 9/3/19-12/20/19)

Haylee Glor, who holds initial certification in Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Long-Term Substitute Elementary Education Teacher Category II for the period of September 3, 2019 through December 20, 2019 or until the return of J. Carney from leave. The salary during his appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon 1/200th of Step 1. Leave days will be pro-rated. This is not a benefits eligible position.

LTS Category II – Jessica Keipper (Eff. 10/21/19-2/14/20)

Jessica Keipper, who holds initial certification in Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Long-Term Substitute Elementary Education Teacher Gr. 4 Category II for the period of October 21, 2019 through February 14,

2020 or until the return of C. Hardenbrook from leave. The salary during his appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon 1/200th of Step 1. Leave Days will be pro-rated. This is not a benefits eligible position.

Substitute Teacher (PK-6) – Jessie Romasser

Miscellaneous Matters

Donation – Bach TR500 Trumpet (Valued at \$450) – Bill Thomas

CSE/CPSE Review

CSE Recommendations – Case # 2515, # 4237, #4272

The motion passed 6 Yes, 0 No.

Policy Committee
Update:

None

Facilities
Committee
Update:

W. Forsyth reported that the sound system and lighting are on schedule. The boiler room has been stripped out of the old system and they have poured a new concrete pad for the new boiler and piping system. The school should be on schedule to have heat by September 15th. The bus wash system is installed and they are working on the plumbing and electric to get it up and running. The elementary cafeteria remodel is almost complete.

Budget Committee
Update:

None

Audit Committee
Update:

None

SOAR Update:

None

Positive
Recognition:

Will discuss in executive session an opening day group to recognize.

Approve –
2019-2020
Tax Warrant

Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by J. VanValkenburg to approve the 2019-2020 Tax Warrant.

“Whereas the Board of Education has authorized the Byron-Bergen Central School District to raise for the current budget for the 2019-20 school year a sum not to exceed \$8,849,011.” After applying anticipated/projected STAR Program Reimbursement of \$1,638,087 the

Tax Warrant shall be in the amount of \$7,210,924.

“Therefore be it resolved that the Board of Education fix the equalization rates by town to confirm the extension of taxes as they appear on the attached described tax roll.”

“And be it hereby directed that the above described tax roll, authorizing the collection of said taxes to begin September 2, 2019 and to end on October 31, 2019, giving the tax warrant an effective period of sixty days, at the expiration of which time the tax collector shall make an accounting to the Board of Education in writing.”

“And it is further directed that the delinquent tax penalties shall be fixed as follows:

September 2, 2019 – October 1, 2019: No Penalty Period
October 2, 2019 – October 31, 2019: 2% Late Penalty

The motion passed 6 Yes, 0 No.

Approve –
Best Practices
Resolution

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the Best Practices Resolution. L. Prinz explained this resolution allows the school to accept the “best value” rather than just the lowest price.
The motion passed 0 Yes, 6 No.

Approve –
Best “Values”
Resolution

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the amended Resolution to read Best “Values” Resolution.

“BEST VALUE” PURCHASING RESOLUTION

WHEREAS, the District’s purchases of materials and services are made in accordance with General Municipal Law Article 5-A;

WHEREAS, General Municipal Law § 103(16) allows the District, as a municipal entity, to purchase certain material and services at a price determined to be “best value,” rather than lowest responsible bidder, by the Board of Education;

WHEREAS, “best value” is defined by New York State Finance Law § 163 as “the basis for awarding contracts for services to the offerer which optimizes quality, cost, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses, certified minority- or women-owned business enterprises as defined in

subdivisions one, seven, fifteen, and twenty of § 310 of the Executive Law to be used in evaluation of offerers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal Law § 103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Byron-Bergen Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal Law § 103(16), and in compliance with all District purchasing policies and procedures, with Board approval.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

WHEREAS, the Byron-Bergen Central School District (School District) pursuant to the authority granted in General Municipal Law Article 5A (Public Contracts), § 103 desires to participate in the Sourcwell Purchasing Cooperative (formerly NJPA), Choice Partners Cooperative Purchasing, NYCLASS Municipal Cooperative Agreement, OMNIA Partners, and Keystone Purchasing; and

WHEREAS §103 of the General Municipal Law permits the School District to make purchasing of apparatus, materials, equipment, or supplies, or to contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies, as may be required by the School District therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS the School District desires to participate for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS THE School District has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of this School District through the anticipated savings to be realized.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Byron-Bergen Central School District authorizes the School District's participation in the Sourcewell Purchasing Cooperative (formerly NJPA), Choice Partners Cooperative Purchasing, OMNIA Partners and Keystone Purchasing, and authorizes the Business Administrator or the Purchasing Agent to register with Sourcewell Purchasing Cooperative (formerly NJPA), Choice Partners Cooperative Purchasing, NYCLASS Municipal Cooperative Agreement, OMNIA Partners and Keystone Purchasing programs on behalf of the School District.

The motion was passed 6 Yes, 0 No.

Approve –
MOA – District
Technology
Coordinator for
2019-2020
School Year –
Tom Schulte

Upon the recommendation of the Superintendent, it was moved by Y. Ace-Wagoner and seconded by W. Forsyth to approve the MOA – District Technology Coordinator for the 2019-2020 School Year – Tom Schulte.

The motion passed 6 Yes, 0 No.

Approve –
School Counselor –
Jenna Voos
(Eff. 9/3/19)

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by K. Carlson to approve the School Counselor – Jenna Voos (Eff. 9/3/19).

Jenna Voos, who is holds provisional certification in School Counselor (K-12) area in the public schools of New York State, is hereby appointed to the position of School Counselor in the School Counselor tenure area for a probationary period of four (4) years to commence on September 3, 2019 and to end at the end of the day on the first day of the school year in September, 2023. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 2 (\$38,400.00).

The motion passed 6 Yes, 0 No.

Approve –
Summer Hours –
Tiffany Luksch,
Jennifer Back,

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to approve Summer Hours of work for Tiffany Luksch, Jennifer Back, and Lynnette Gall not to exceed 12 hours and/or 2 days. T. Schulte explained these ladies are part of the

Lynnette Gall Instructional Technology Committee and are working on how to roll out some of the new applications and software and talk about PD for technology for this school year.
The motion passed 6 Yes, 0 No.

Approve – Multi-year Payment Agreements (MYPA): MYPA # 33865 MYPA # 34002 MYPA # 34003
Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by Y. Ace-Wagoner to approve the Multi-year Payment Agreements (MYPA): MYPA # 33865 – Purchase of (27) Nureva interactive projection systems, MYPA # 34002 – Purchase of (44) teacher workstations, 51 monitors, (2) laptops, and (25) workstations for HS CAD Lab, and MYPA # 34003 – Purchase of (16) workstations and (2) laptops for administrative use.
The motion passed 6 Yes, 0 No.

Comments from the Audience:
None

Information/Announcements/Reports:
None

Requests Requiring Board Consideration:
K. Carlson will not be at August 22nd meeting.
D. List will be late on August 22nd meeting.

Review of Next Meeting's Agenda:
Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Update
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 5:23 p.m.
The motion passed 6 Yes, 0 No.

Executive Session: It was moved by W. Forsyth and seconded by A. Phillips to enter executive session at 5:24 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, with no action to be taken.
The motion passed 6 Yes, 0 No.

Return to Public
Session:

It was moved by W. Forsyth and seconded by J. VanValkenburg to return
to public session at 5:50 p.m.
The motion passed 6 Yes, 0 No.

Adjournment:

It was moved by W. Forsyth and seconded by J. VanValkenburg to
adjourn the meeting at 5:51 p.m.
The motion passed 6 Yes, 0 No.